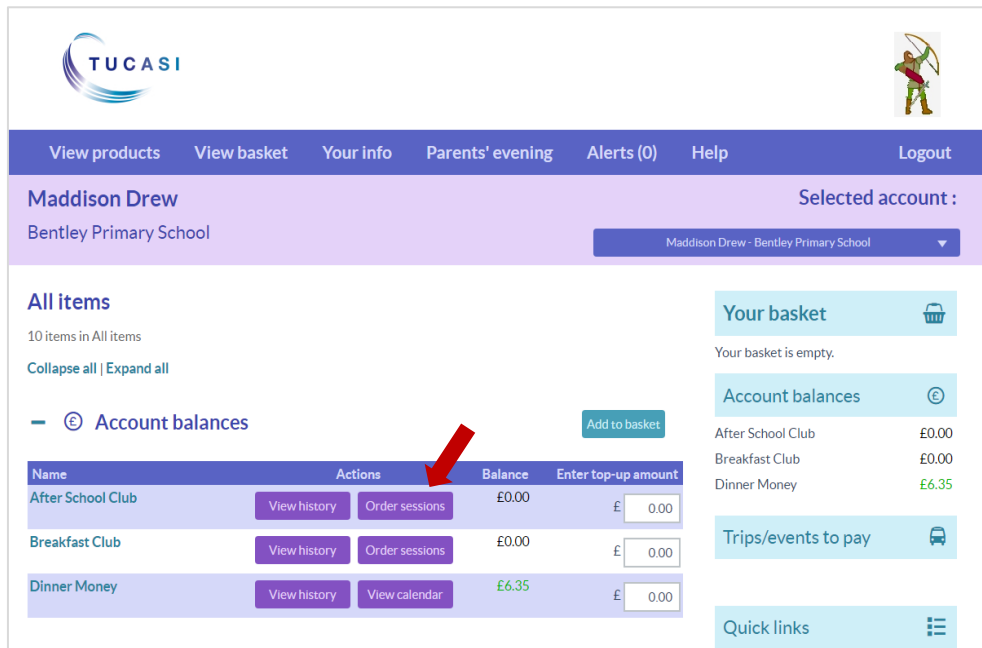


ONLINE BOOKING FOR BREAKFAST CLUB AND AFTER SCHOOL CLUB

Advance bookings for both Breakfast Club and After School Club can be made online. Our wrap-around childcare provision is open to every child at school, however, if your child has not attended before you will need to contact the school office to have them added to the provision first.

Go to www.scopay.com and log in. If you do not have an online access code, please contact the school office.

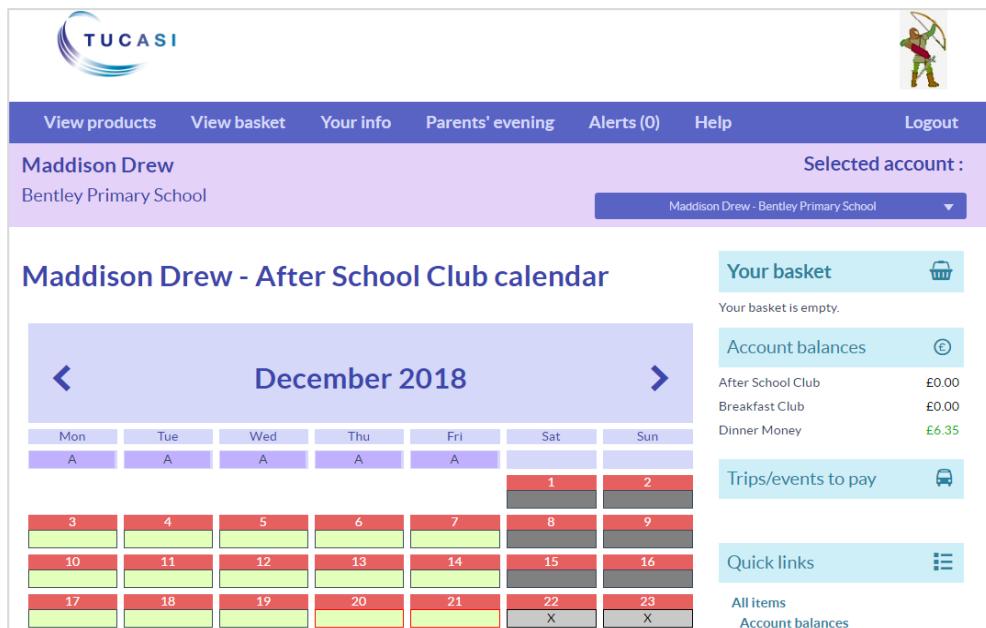


The screenshot shows the TUCASI website interface for Maddison Drew at Bentley Primary School. The 'Account balances' section is expanded, showing a table of items:

Name	Actions	Balance	Enter top-up amount
After School Club	View history Order sessions	£0.00	£ 0.00
Breakfast Club	View history Order sessions	£0.00	£ 0.00
Dinner Money	View history View calendar	£6.35	£ 0.00

A red arrow points to the 'Order sessions' button for the After School Club row. To the right, the 'Your basket' is empty, and 'Account balances' are listed: After School Club (£0.00), Breakfast Club (£0.00), and Dinner Money (£6.35).

Click on 'Order sessions' to be taken to the ASC or BC calendar



The screenshot shows the 'Maddison Drew - After School Club calendar' for December 2018. The calendar grid shows dates from 1st to 23rd. Dates 1-7, 10-14, and 17-21 are highlighted with a red outline, indicating they are available for advance booking. Dates 8-9, 15-16, and 22-23 are highlighted with a grey outline, indicating they are not available for online booking. The calendar is viewed from a desktop perspective with navigation arrows on either side.

Dates with a red outline are available for advance booking, those with a grey outline are not. You may only book online for future dates. It is **not** possible to book clubs on the day. Please email adminoffice@bentley.hants.sch.uk to make an emergency booking for the same day.

Select session choice

After School Club
After School - 20 space(s) available.
20 December 2018

None
No choice for this day.

A: Attending - (£11.00)

OK Cancel

Click on the date you would like to book and the following pop up will appear.

Click in the Attending box. And then click OK.

Your booking for that date will now appear in the calendar. It will show as an 'A' on the relevant date and the charge will be added to your total.

TUCASI

View products View basket Your info Parents' evening Alerts (0) Help Logout

Maddison Drew Selected account :
Bentley Primary School Maddison Drew - Bentley Primary School

Maddison Drew - After School Club calendar

December 2018

Mon	Tue	Wed	Thu	Fri	Sat	Sun
A	A	A	A	A	1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20 A	21	22 X	23 X

Your basket
Your basket is empty.

Account balances

After School Club	-£11.00
Breakfast Club	£0.00
Dinner Money	£4.05

Trips/events to pay

Quick links
All items
Account balances

You may cancel your booking up until midnight the night before, after which you will be charged even if your child does not attend, however, if your child is unwell and off school, there will be no charge.

To cancel your booking, click on the date again and you will get the following pop up. Click in the None box and this will cancel your booking and the fee will be removed.

Select session choice

After School Club
After School - 19 space(s) available.
20 December 2018

None
No choice for this day.

A: Attending - (£11.00)

Selecting OK will credit your After School Club balance by £11.00.

OK Cancel

From 7th January 2019 the charges for our wrap-a-round childcare will be:

Breakfast Club – 7.45am – 8.45am £4 per session. Includes breakfast. 25 spaces available

After School Club – 3.15pm – 6pm. £12 per session. Includes light tea. 20 spaces available. There will be a £5 late fee charge made if you collect your child between 6pm and 6.10pm. After 6.10pm the late fee will increase to £10.