

Bentley CE Primary COVID Plans Spring 2021

1. Self-isolation of pupil/s when school is re-opened

- Once parents email or ring the office they alert the class teaching staff first thing about self-isolation. The office tracks the self-isolation dates as passed on by the parent. Work is set for the child via Seesaw or Tapestry by 9.30am. Teacher or LSA check work daily (this may not always be on the same day) and give feedback.
- Pupils who are ill are not expected to work and we will not send out work to children who are off sick. Work is sent to children who are well and self-isolating.
- The class LSA will ring the child to check on their well-being (between 10-11am) if they are off for more than one school week (most cases in the autumn term 2020 have been for a couple of days whilst test results have been sought). If multiple children or a class are off then we will move to the phone pattern below;

	Mon	Tues	Wed	Thurs	Fri
Alphabetically by surname	A-F	G-L	M-R	S-Z	Additional catch up with parents for vulnerable & pupils with EHCPs (as required)

- Office and HT monitor attendance and Office updates staff team as necessary. Any IT issues (e.g. log ins) are dealt with by the teacher, office or our IT Leads, Mr Goddard/Agile as required.
- Teachers communicate with children only via SEESAW. Teachers will answer any parent queries by email and will endeavour to get back to parents as quickly as possible, but within 10 days.
- For pupils eligible for FSM these will be delivered by our Caretaker Mr Lucas where staffing allows this to enable regular connection for well-being. Food bags or vouchers will be offered if required due to school staff not being available.
- Where a child has been identified as being vulnerable (e.g. lack of any technology, deprivation or parental vulnerability) the school will endeavour to deliver hard copies of worksheets and collect worksheets once a week, or daily with FSM delivery.

2. Self-isolation of whole class or bubble

- Where a whole class or bubble has been sent to self-isolate for 10 days the class will move to Remote Learning using Seesaw or Tapestry. A positive COVID result at this level is likely to affect staff as well so all staff should be prepared and keep resources at home as needed to enable healthy staff to continue providing our high quality remote teaching.
- The class will follow the timetable plan (see Spring timetable) even if they are the only ones self-isolating, so that we can set up times in case a positive outcome leads to a whole school self-isolation being required.
- In this situation, the LSA will start phone calls from the first day of isolation to check on well-being, learning and technology. Where possible these calls should always be

with the child rather than a parent. Additional class may be scheduled with a teacher or SLT if a parent has a concern. We will use emails in the first instance if this is requested.

- Teachers will continue to offer differentiated work – children will have to choose this as they would in class but teachers will advise if they are having difficulties or are not seeking out appropriate challenge. Differentiated support may be provided as required/possible for other subjects.
- Teachers will set the work for the day via SEESAW using links and hold a daily Zoom meeting to set expectations for the day ahead.
- Class staff will mark and give feedback to work. There will be one required up load each day – if this is not completed teachers will request it via emails. We would encourage all work to be uploaded where possible but it will not all be marked in depth (this is in line with in school expectations).

3. A whole school return to Remote Learning

- In this scenario, it will not be because of a COVID outbreak but because of a Nation/Locla Lockdown. This would mean that our vulnerable and Critical Key Worker children will still be in school. **The DfE wording has changed from ‘Key Worker children’ to ‘Critical Key Worker children’ to encourage all parents to keep children at home where possible.**
- On the presumption that staff will be healthy and in school, the teacher and LSA will work together wherever possible. We will continue to keep children in their own classes to enable teachers/LSAs to split their time to plan and teach every child in their own year group. Bubbles in school remain as Infants (R-2) and Juniors (3-6) so they would mix at lunch and play. We would plan to keep to current staffing and hours rather than revert to a rota to allow for best practice for home *and* school learning, as this was a real problem due to high numbers in school last summer term.
- LSAs would be ringing those children at home and continue to take the responsibility and lead on lunch cover allowing teachers to continue to take the lead on planning, Remote Learning and assessments as usual.
- We will follow the same timetable plan for the day for children both in school and at home. This allows families with working parents to support children with exercise through daily walks etc.
- Work will be posted the day before to allow parents who are working to plan ahead. We would encourage families to try to follow the daily plan wherever possible to keep structure and routine for children. This will also allow a less pressured day and more enjoyable, full curriculum. Completing ‘only’ maths and English is not enjoyable for young learners and teachers would try to plan a curriculum which can be adapted for home as well as for the children at school.
- Class Teachers would be setting the same work for home and in school using class planning. This will ensure that they are thinking about one set of plans and how to best set this up for all children (at home or in school). They will continue to use the longterm plan so that future gaps are not created. They are best placed to be the

emotional link for the **whole** class. The LSA is best placed to make 1:1 contacts. Teachers will be able to deal with follow up and marking needs as required in their morning release time/after school.

- The SEND Lead will continue to broker additional support via Remote Learning. Support Plans would be reviewed and adaptations made where possible in partnership with parents at home.
- We will continue to offer Collective Worship and other whole school opportunities to ensure school community connection for all pupils.
- If a member of staff becomes unwell or has to self-isolate we will try to cover internally as we would usually and use supply if required. If several members of staff are off then we may have to review this plan.
- If several staff members become very ill, the HT would contact the Local Authority for support via the LLP. Should this occur with the SLT or HT, the Chair of Governors would contact the LLP to arrange appropriate support.
- Parent contacts as in previous scenarios.
- Food/additional learning support as previous scenarios.

These plans have been made by Senior Leaders in School and with close Governor partnership. We used feedback from parent/carer, pupil and staff questionnaires in the autumn Term 2020 to inform our planning.

We are very grateful to all stakeholders for the feedback which reflected a wide range of situations and circumstances. Our community has children from a very varied demographic and with very different family views and needs.

As a school we are concerned about the mental health and well-being of pupils, staff and families and the negative impact upon many people of a sedentary, technology focussed life style in the first lockdown. We continue to strive for a varied and interesting curriculum for all pupils whether they are at home or school.

We will continue to seek out views over any future terms in these unusual times.

January 2021