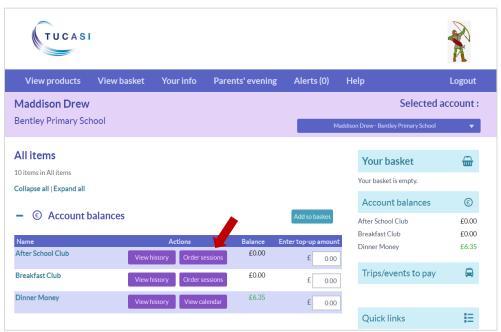
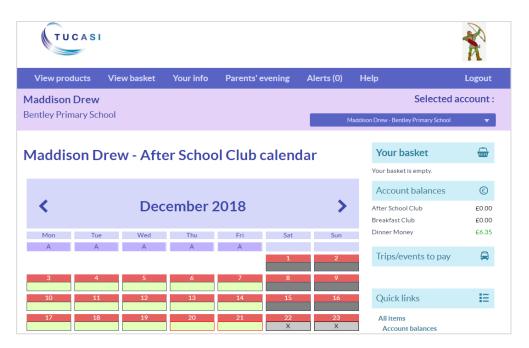
ONLINE BOOKING FOR BREAKFAST CLUB AND AFTER SCHOOL CLUB

Advance bookings for both Breakfast Club and After School Club can be made online. Our wrap-a-round childcare provision is open to every child at school, however, if your child has not attended before you will need to contact the school office to have them added to the provision first.

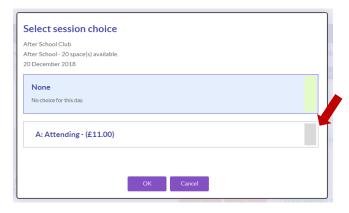
Go to www.scopay.com and log in. If you do not have an online access code, please contact the school office.



Click on 'Order sessions' to be taken to the ASC or BC calendar



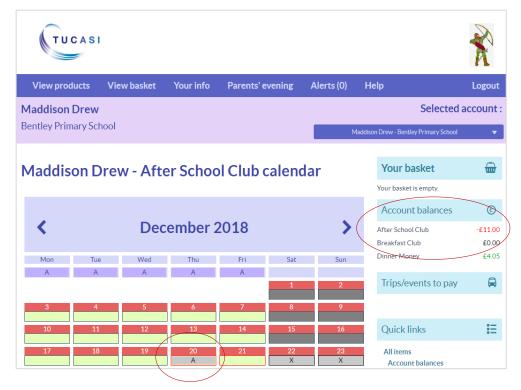
Dates with a red outline are available for advance booking, those with a grey outline are not. You may only book online for future dates. It is **not** possible to book clubs on the day. Please email adminoffice@bentley.hants.sch.uk to make an emergency booking for the same day.



Click on the date you would like to book and the following pop up will appear.

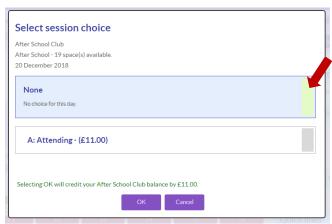
Click in the Attending box. And then click OK.

Your booking for that date will now appear in the calendar. It will show as an 'A' on the relevant date and the charge will be added to your total.



You may cancel your booking up until midnight the night before, after which you will be charged even if your child does not attend, however, if your child is unwell and off school, there will be no charge.

To cancel your booking, click on the date again and you will get the following pop up. Click in the None box and this will cancel your booking and the fee will be removed.



The charges for our wrap-a-round childcare are:

Breakfast Club – 7.45am – 8.45am £4.50 per session. Includes breakfast. 25 spaces available After School Club – 3.15pm – 6pm. £12 per session. Includes light tea. 25 spaces available. There will be a £5 late fee charge made if you collect your child between 6pm and 6.15pm. After 6.15pm the late fee will increase to £10.